



Job Description

Job Title: ELT Module Rework Technician-I
Department: ELT
Reports To: ELT Module Supervisor
FLSA Status: Non-Exempt
Pay Grade:
EEO Code: Technicians
Prepared Date: Nov 13, 2009

To perform this job successfully, an individual must be able to demonstrate the ability to perform essential duty satisfactorily. Must be able to meet all minimum standards within 90 days.

Department-Specific Duties and Responsibilities (Supervisor will identify Responsibilities and additional duties):

- Ensure compliance with all applicable Federal Aviation Regulations, ISO procedures, and Cobham Avionics policies and procedures.
- Use electronic wire lists, schematics, parts lists, and layouts work instructions to conduct work assignments.
- Ability to read, interpret and assemble from electronic drawings and documentation.
- Must be able to work diligently to meet standard and expedited work deadlines as a participant in achieving on-time performance objectives.
- Comply with lean work methods and keep workspace in a clean and orderly manner.
- Complies with the Cobham Avionics Code of Business Conduct and Ethics.
- Have excellent soldering skills and experience.
- Carry out general job related work assignments in support of department objectives.

Supervisory Responsibilities:

- None

Qualifications:

- Manual dexterity needed to effectively use small hand tools and excellent eye/hand coordination.
- Ability to follow simple to multi-step instructions.
- Ability to prioritize daily tasks to meet objectives.
- Willingness to seek clarification to make sure results are achieved as expected.
- Ability to work independently with little supervision and work as part of a team.
- Must be able to read, write, speak and understand the English language.

Education and/or Experience:

- Must be familiar with electronic schematic symbols and recognize a wide variety of electronic components.
- High School diploma
- 1-2 years experience in an electronics environment.
- Solder certification desired.

Language Skills:

- Ability to understand and comply with simple instructions.

Reasoning Ability:

- Ability to apply common sense understanding to carry out simple one- or two-step instructions.
- Ability to deal with standardized situations with only occasional or no variables.

Physical Demands:

- Match this with what has been applied to similar job descriptions. (i.e repetitive motion, close, detailed work, extended time at the workstation with minimal motion and movement.)
- Requires individual to deliberately get up, stretch, and reposition him/herself.
- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

Work Environment:

- The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.
- The repair facility environment provided shall be well-lit, temperature controlled, and secured.
- Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

This job description is not intended to be all inclusive of every job function, duty and responsibility. Duties may increase, decrease and/or change as deemed necessary to support the department operations.

Name _____ Date _____